

State of Arkansas  
OFFICE OF STATE PROCUREMENT  
1509 West Seventh Street, 3<sup>rd</sup> Floor 72201-3966  
P. O. Box 2940 72203-2940  
Little Rock, Arkansas  
501-324-9316

**STATE CONTRACT AWARD**

THIS IS A TERM CONTRACT ISSUED BY THE OFFICE OF STATE PROCUREMENT. THIS IS NOT AUTHORITY TO SHIP. A SEPARATE PURCHASE ORDER WILL BE ISSUED. THIS CONTRACT CONSTITUTES ACCEPTANCE OF YOUR BID ALONG WITH ALL TERMS AND CONDITIONS THEREIN AND SIGNIFIES THE OFFERER'S KNOWLEDGE AND ACCEPTANCE OF ALL TERMS AND CONDITIONS SET FORTH WITHIN THE INVITATION FOR BID.

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BUYER: JULIA SHACKELFORD

CONTRACT/BID NO.: SP-05-0035R

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DESCRIPTION: VEHICLES

CONTRACT PERIOD: SEPTEMBER 15, 2005 THROUGH JUNE 30, 2006

DELIVERY REQUIREMENTS: AS SPECIFIED WITHIN

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PRICES ARE F.O.B. DESTINATION, INSIDE DELIVERY, UNLESS OTHERWISE SPECIFIED.

INVOICE AND DELIVER TO: AS SPECIFIED ON AGENCIES PURCHASE ORDER

CONTRACT AWARD TO: SEE PAGE 2

STATE OF ARKANSAS OFFICE OF STATE PROCUREMENT

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

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BALE CHEVROLET  
ATTN: DAVID BROYLES  
13101 CHENAL PARKWAY  
LITTLE ROCK, AR 72211  
PHONE: 501-537-8284  
FAX: 501-221-7418  
AASIS VENDOR #100095671  
[dbroyles@balechevrolet.com](mailto:dbroyles@balechevrolet.com)  
Item(s) awarded: 1, 12

CARDINAL CHRYSLER  
ATTN: MARK POOLE  
2105 DIXIE HWY  
LOUISVILLE, KY 40210  
PHONE: 901-413-5086  
FAX: 901-381-1491  
AASIS VENDOR #100047104  
[mpooefleet@hotmail.com](mailto:mpooefleet@hotmail.com)  
Item(s) awarded: 4

LANDERS FORD  
ATTN: ALLEN PENROD  
4600 S. UNIVERSITY AVE  
LITTLE ROCK, AR 72204  
PHONE: 501-570-3722  
FAX: 501-570-3776  
AASIS VENDOR #100001659  
[apenrod@unitedauto.com](mailto:apenrod@unitedauto.com)  
Item(s) awarded: 18, 19, 33, 34

NORTH POINT FORD  
ATTN: KELLY PEN  
P.O. BOX 16090  
4400 LANDERS ROAD  
LITTLE ROCK, AR 72117  
PHONE: 501-945-1200 extension 486  
FAX: 501-955-7794  
AASIS VENDOR #100103942  
[kpenn@northpointcars.com](mailto:kpenn@northpointcars.com)  
Item(s) awarded: 7, 8, 9, 24, 25, 26, 30, 40

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**AUTOMOBILES, VANS AND TRUCKS**

1. PURPOSE AND INTENT

It is the intent of this Request for Quotation to solicit and obtain competitive bids as a basis for establishing a contract under which the State of Arkansas and Cooperative Purchasing Program Participants may purchase cars, vans, light trucks, and one (1) ton trucks.

2. TERM OF CONTRACT

Term of this contract will be from September 15, 2005 through June 30, 2006. Availability of individual line items will depend on factory order cut-off dates. Many items will have cutoff dates by April-May of 2006.

3. AWARD AND REQUIREMENTS

Contract will be awarded by item. Option prices may be a determining factor in award of this contract. Bidder must also meet all requirements set forth by the Arkansas Motor Vehicle Commission, (501-682-1428), prior to bidding.

4. QUANTITIES

Actual quantities of vehicles that will be ordered are not known at this time. On last years contract, the State of Arkansas ordered approximately 500 various vehicles within the scope of this bid; total from all sources was over 1130.

5. REQUIREMENTS

All vehicles furnished to the State of Arkansas shall be new and of the latest model of proven performance and in standard production by manufacturer at time of delivery. Vehicles shall be furnished with all interior, exterior trim and appointments listed by the manufacturer in printed specifications and literature as standard equipment. Vehicles shall also be equipped with any and all safety equipment required by the State of Arkansas and/or applicable Federal Regulations. Any upgrades and/or additional equipment necessitated by selection of any listed option by the ordering entity shall be included in the prices bid, and no additional charge shall be made by the vendor.

Bidder's offering must conform to the State of Arkansas Specifications referenced herein. Specifications for these vehicles are minimum and bidders may bid more than one (1) model for each type, but they must meet or exceed the minimum specifications.

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6. WARRANTY

From date of delivery, each vehicle shall be accompanied by a warranty for a minimum period of thirty six (36) months or thirty six thousand (36,000) miles, whichever comes first. Warranty shall certify that the vehicle is of good material and workmanship and that the replacement of any part or parts that fail under normal use within the designated period, free of negligence or accident, will be promptly repaired or replaced at NO cost to the agency, institution, or other public body that purchased the vehicle. If such failure renders the vehicle incapable of being driven, the supplier will be responsible for having the vehicle transported to his place of business. If such failure takes place outside the suppliers service area, the supplier will be responsible for reimbursing the nearest authorized dealer for services rendered under this warranty.

Tires are exempted from this warranty but must be covered by the tire manufacturer's standard warranty and services provided by the local authorized dealer of the tire manufacturer.

NOTE: THIS WARRANTY APPLIES TO POLICE PURSUIT VEHICLES STARTING WITH THE DATE THE VEHICLE IS PUT IN SERVICE, NOT DELIVERED DATE.

7. ACKNOWLEDGEMENTS

Awarded vendors must send, to the ordering entity, an order acknowledgement within 10 days after receipt of order

8. DELIVERY

Bid prices must include delivery of all vehicles to the ordering agency regardless of location with-in the State of Arkansas. Bidder will be required to state approximate delivery in the space provided for each vehicle. If delivery time stated is considered excessive by the Office of State Procurement your bid for that vehicle will be rejected. Failure to deliver the vehicle within the stated time will be cause to cancel the contract for that vehicle. If cancellation occurs the Office of State Procurement may purchase the vehicles and charge the difference (if any) to the defaulting contractor.

9. PRICE INCREASES

Price increases will be allowed if the manufacturer has a general price increase on any model on the contract. However, the price increase must be documented by a letter from the manufacturer and only that amount will be allowed. The effective date of the increase will be 10 days after Office of State Procurement accepts it. The successful vendor(s) must guarantee that the ordering agency will receive the full general price decrease or rebate amount the manufacturer offers on any vehicle(s) within this contract.

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10. ADDITIONAL OPTIONS NOT SPECIFIED:

State Agencies/Awarded Vendors cannot add options to vehicle purchases from this contract unless the option is referenced within this RFQ/Contract for that vehicle.

11. SELLING TO COOPERATIVE PURCHASING PROGRAM PARTICIPANTS

Arkansas Procurement Law provides that local public procurement units (counties, municipalities, school districts, certain not-for-profit corporations, etc.) may participate in state procurement contracts. The contractor(s) therefore agree(s) to sell to Cooperative Purchasing Program Participants. Unless otherwise stated, all standard and special terms and conditions listed within the Invitation for Bid must be equally applied to such participants. (Notice # 12 for co-op participants.)

12. COOPERATIVE PURCHASING PROGRAM PARTICIPANTS NOTE:

In order to provide the discounted prices offered in this procurement package to both the State and the Cooperative Purchasing Program participants, the vehicle bidders must receive timely payment, payment for partial shipment on multiple vehicle orders, and have all required approvals obtained prior to order placement. All these conditions are being met by state agencies, who are required to have sufficient funds and approvals before orders are placed and to make prompt payment for vehicles as received. It is incumbent upon Cooperative Purchasing participants to have all approvals obtained and funds available to complete the purchasing transaction in a prompt manner. Most of the dealers have fifteen days from the time a vehicle leaves the factory to pay the manufacturers. In order to continue to receive the fleet pricing, you must ensure prompt payment for each vehicle as it is received.

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**STATE AGENCY GUIDELINES**

1. **ORDERING VEHICLES:**

All vehicles as defined by Arkansas Code Annotated of 1987 at section §22-8-206, will be ordered by the Department of Finance & Administration, Administrative Services. Vehicles not covered by Arkansas Code Annotated of 1987 at section §22-8-206, will be ordered by Ordering Agency after notifying the Office of State Procurement.

1.1 **Ordering:** A state agency purchase order(s) and all necessary supporting documents will be sent to: AR Department of Finance and Administration  
Office of Administrative Services  
P.O. BOX 2485  
Little Rock, AR 72203

1.2 **Options:** Purchasers may select preferred options listed and include the following information in their procurement request:

- a. Title, number, and date of this specification.
- b. Title, and number of the addendum.
- c. Numbers and descriptions of the options selected.

1.3 **Exclusivity:** This specification shall, until revised or rescinded by the Office of State Procurement, apply to each future purchase and/or contract of those commodities described herein.

2. **ADDITIONAL OPTIONS NOT SPECIFIED:**

State Agencies/Awarded Vendors cannot add options to vehicle purchases from this contract unless the option is referenced within this RFQ/Contract for that vehicle.

3. **ONE TON VEHICLES**

Except for agencies that are exempt, it is required when agencies are ordering One (1) Ton vehicles from this contract that the original approved MV-6 form and a copy of the agency purchase order be sent to the Office of State Procurement, attention: Vehicle Buyer.

4. **OTHER VEHICLES**

Vehicles which do not conform to the State of Arkansas Standard Specifications and have been approved for purchase will be bid on an individual basis.

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**SPECIFICATION FOR AUTOMOBILES AND STATION WAGONS**

**ITEM #1: TYPE ACA-Four (4) Door Compact Sedan**  
**AASIS MATERIAL #10011612**  
**ADDENDUM 2 STANDARD SPECIFICATIONS; PAGE 24**  
**VENDOR: BALE CHEVROLET**

MFG/MODEL: CHEVROLET AVEO LS \$9,897.85

ENGINE SIZE: 1.6L/4 cylinder

Approximate delivery 90 days A.R.O.

**ITEM #4 TYPE SBA-Four (4) Door Mid-Size Station Wagon**  
**AASIS MATERIAL #10011615**  
**ADDENDUM 6 STANDARD SPECIFICATIONS; PAGE 25**  
**VENDOR: CARDINAL CHRYSLER**

MFG/MODEL: DODGE MAGNUM \$17,554.89

ENGINE SIZE: 2.7L/V6

Approximate delivery 120 days A.R.O.

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**ITEM #7: TYPE LAA - Four (4) Door Large Police Pursuit Sedan**  
**AASIS MATERIAL #10011618**  
**ADDENDUM 9 STANDARD SPECIFICATIONS; PAGE 26-27**  
**VENDOR: NORTH POINT FORD**

MFG AND MODEL: FORD CROWN VICTORIA \$20,570.00

ENGINE SIZE: 4.6L/V8

Approximate delivery 90 days A.R.O.

OPTIONS:

IO. Roof reinforcement for light bar installation add \$80.00

MO. Delete Spotlight: Spotlight may be deleted for Credit (deduct) -\$100.00

OO. Spotlight (additional, to be installed front passenger side) add \$190.00

VI. Delete anti-slip rear axle (deduct) -\$112.00

VM. Vinyl Floor Mats, Front & Rear add \$65.00

VO. Delete ABS Brakes (deduct) -\$N/A

VS. Vinyl Seat Upholstery, Rear only add \$58.00

WL. Full size spare; tire to match others on vehicle. \$INCLUDED

ZI. Street Appearance Package: Chrome grill, side moldings, full size wheel covers, change police engine markings. (Also deletes spotlight) add \$130.00



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**SPECIFICATION FOR TRUCKS: ONE (1) TON AND LESS**

\* **Bidders Note**: Engines bid in Standard Specification for pickup trucks must work with any option (NO ADDITIONAL COST) listed and if you list any exception for engine, your bid may not be considered.

**ITEM #8: TYPE PAA-Compact Pickup Truck, 4 cylinder**  
**AASIS MATERIAL #10011619**  
**ADDENDUM 1 STANDARD SPECIFICATIONS; PAGE 31**  
**VENDOR: NORTH POINT FORD**

MFG/MODEL: FORD RANGER \$12,590.00

ENGINE SIZE: 3.0L/V6

Approximate delivery 90 days A.R.O.

OPTIONS:

PO. Automatic Speed Control (may be dealer installed but of same manufacturer as vehicle)  
add \$385.00

QI. Short Wide Pickup Box (deduct) -\$800.00

TO. Without Air Conditioning (deduct) -\$600.00

ZO. Transmission: manual with a minimum of three (3) forward speeds and one (1) reverse.  
(deduct) -\$600.00

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**ITEM #9: TYPE PAB-Compact Pickup Truck with Extended Cab**  
**AASIS MATERIAL #10011620**  
**ADDENDUM 2 STANDARD SPECIFICATIONS; PAGE 32**  
**VENDOR: NORTH POINT FORD**

MFG/MODEL: FORD RANGER                      \$12,960.00

ENGINE SIZE: 3.0L/V6

Approximate delivery 90 days A.R.O.

OPTIONS:

PO. Automatic Speed Control (may be dealer installed but of same manufacturer as vehicle)  
add \$385.00

QH. Long Pickup Box                      \$N/A

TO. Without Air Conditioning      (deduct) -\$600.00

ZO. Transmission: manual with a minimum of three (3) forward speeds and one (1) reverse.  
(deduct) -\$600.00

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**ITEM #12: TYPE PBB-Full Size One-Half (1/2) Ton Pickup Truck, Short Bed, 6-Cylinder, Extended Cab (larger engine size not acceptable)**

**AASIS MATERIAL #10011623**

**ADDENDUM 4 STANDARD SPECIFICATIONS; PAGE 33**

**VENDOR: BALE CHEVROLET**

MFG/MODEL: CHEVROLET SILVERADO 1500      \$13,973.50

ENGINE SIZE: 4.3L/V6

Approximate delivery 90 days A.R.O.

OPTIONS:

PO. Automatic Speed Control (may be dealer installed of same manufacturer as vehicle) and tilt steering wheel.      add      \$200.00

TO. Without Air Conditioning      (deduct)      -\$N/A

XO. Hitch, Class III, frame attached, 7500 lb. or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included.      add \$354.00

ZO. Transmission: manual with a minimum of three (3) forward speeds and one (1) reverse.      (deduct)      -\$N/A

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**ITEM #18: TYPE PGE: One Half (1/2) Ton Heavy Duty Pickup Truck, Long Bed, Extended Cab  
(3/4 ton regular duty) (Minimum of 7200 lbs GVWR)**

**ADDENDUM 10 STANDARD SPECIFICATIONS; PAGE 34**

**VENDOR: LANDERS FORD**

MFG/MODEL: FORD F150

\$17,079.50

ENGINE SIZE: 5.4L/V8

Approximate delivery 90 days A.R.O.

OPTIONS:

PO. Automatic Speed Control (may be dealer installed but of same mfg. as vehicle) and tilt steering wheel. add \$385.00

QI. Short wide pickup box (deduct) -\$N/A

TO. Without Air Conditioning (deduct) -\$N/A

UO. Transmission oil coolers add \$STANDARD

XO. Hitch, Class III, frame attached, 7500 lb. or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included. add \$350.00

ZO. Transmission: manual with a minimum of three (3) forward speeds and one (1) reverse. (deduct) -\$N/A

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**ITEM #19: TYPE PGF - One Half (1/2) Ton Heavy Duty Pickup Truck, Long Bed, Extended Cab  
Four (4) Doors, Rear Seat, (3/4 ton reg. duty) (Minimum of 7200 lbs GVWR)**

**AASIS MATERIAL #10011630**

**ADDENDUM 11 STANDARD SPECIFICATIONS; PAGE 35**

**VENDOR: LANDERS FORD**

MFG/MODEL: FORD F150

\$17,079.50

ENGINE SIZE: 5.4L/V8

Approximate delivery 90 days A.R.O.

OPTIONS:

GO. Carrier, spare wheel, side mount add \$250.00

PO. Automatic Speed Control (may be dealer installed but of same mfg. as vehicle) and tilt steering wheel.

add \$385.00

QI. Short wide pickup box (deduct) -\$N/A

TO. Without Air Conditioning (deduct) -\$N/A

UO. Transmission oil coolers add \$STANDARD

XO. Hitch, Class III, frame attached, 7500 lb. or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included. add \$350.00

ZO. Transmission: manual with a minimum of three (3) forward speeds and one (1) reverse.  
(deduct) -\$N/A

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**ITEM #24: TYPE PJB - Three Quarter (3/4) Ton Heavy Duty Pickup Truck, Extended Cab  
AASIS MATERIAL #10011635  
ADDENDUM 16 STANDARD SPECIFICATIONS; PAGE 36  
VENDOR: NORTH POINT FORD**

MFG/MODEL: FORD F250 \$17,750.00

ENGINE SIZE: 5.4L/V8

Approximate delivery 90 days A.R.O.

OPTIONS:

CA. Diesel Engine: minimum of a 190 HP with a rear axle ratio as recommended by manufacturer to maximize the vehicles highway performance and towing capabilities. add \$5100.00

BO. Differential with gear ratio designed for extra towing capability. add \$INCLUDED

PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel. add \$385.00

QI. Short wide pickup box (deduct) -\$100.00

XO. Hitch, Class III, frame attached, 7,500 lb. or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included. add \$385.00

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**ITEM #25: TYPE PJC - Three Quarter (3/4) Ton Heavy Duty Pickup Truck, Extended Cab,  
Four (4) Doors, Long Bed  
AASIS MATERIAL #10011636  
ADDENDUM 17 STANDARD SPECIFICATIONS; PAGE 37  
VENDOR: NORTH POINT FORD**

MFG/MODEL: FORD F250

\$18,100.00

ENGINE SIZE: 5.4L/V8

Approximate delivery 90 days A.R.O.

OPTIONS:

CA. Diesel Engine: minimum of a 190 HP with a rear axle ratio as recommended by manufacturer to maximize the vehicles highway performance and towing capabilities. add \$5100.00

BO. Differential with gear ratio designed for extra towing capability add \$INCLUDED

PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel. add \$385.00

QI. Short wide pickup box (deduct) -\$100.00

XO. Hitch, Class III, frame attached, 7,500 lb. or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included. add \$385.00

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**ITEM #26: Type PJD - Three Quarter (3/4) Ton Heavy Duty Pickup Truck, Crew Cab, Full Size, Four (4) Full Doors, Rear Bench Seats, Long Bed**

**AASIS MATERIAL #10119109**

**ADDENDUM 18 STANDARD SPECIFICATIONS; PAGE 38**

**VENDOR: NORTH POINT FORD**

MFG/MODEL: FORD F250

\$18,690.00

ENGINE SIZE: 5.4L/V8

Approximate delivery 90 days A.R.O.

OPTIONS:

CA. Diesel Engine: minimum of a 190 HP with a rear axle ratio as recommended by manufacturer to maximize the vehicles highway performance and towing capabilities. add \$5100.00

BO. Differential with gear ratio designed for extra towing capability. add \$INCLUDED

PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel. add \$385.00

QI. Short wide pickup box (deduct)-\$100.00

XO. Hitch, Class III, frame attached, 7,500 lb. or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included. add \$385.00



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**ITEM #30: Type PED - 4 x 4 Three-Quarter (3/4) Ton Heavy Duty Pickup Truck, Crew Cab, Rear Bench Seat, Four (4) full doors**

**AASIS MATERIAL #10111950**

**ADDENDUM 22 STANDARD SPECIFICATIONS; PAGE 39**

**VENDOR: NORTH POINT FORD**

MFG/MODEL: FORD F250

\$21,270.00

ENGINE SIZE: 5.4L/V8

Approximate delivery 90 days A.R.O.

OPTIONS:

CA. Diesel Engine: minimum of a 190 HP with a rear axle ratio as recommended by manufacturer to maximize the vehicles highway performance and towing capabilities add \$5100.00

KO. Skid Plate add \$160.00

PO. Automatic Speed Control (may be dealer installed but of same mfg. as vehicle) and tilt steering wheel. add \$385.00

QI. Short wide pickup box (deduct) -\$100.00

TO. Without Air Conditioning (deduct) -\$600.00

XO. Hitch, Class III, frame attached, 7,500 lb. or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included. add \$385.00

ZO. Transmission: manual with a minimum of three (3) forward speeds and one (1) reverse. (deduct) -\$600.00

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**ITEM #33: Type PQA - One (1) Ton Truck (Standard Chassis) Single Rear Wheel Type  
Chassis/Cab w/out bed, Minimum 135 inches**

**AASIS MATERIAL #10011642**

**ADDENDUM 25 STANDARD SPECIFICATIONS; PAGE 40**

**VENDOR: LANDERS FORD**

MFG/MODEL: FORD F350

\$16,989.10

ENGINE SIZE: 5.4L/V8

Approximate delivery 90 days A.R.O.

OPTIONS:

AO. Four wheel drive (4X4) with standard equipment and buyer's choice of options listed.

add \$3600.00

CD. Engine: minimum of a 414 CID/V8 with a rear axle ratio suggested by manufacturer to maximize the vehicles highway performance and towing capabilities.

add \$600.00

GG. Dual rear wheels

add \$1500.00

PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel.

add \$385.00

TO. Without air conditioning

(deduct)-\$650.00

ZO. Transmission: Four (4) speed automatic

add \$1490.00

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**ITEM #34: Type PQB - One (1) Ton Truck (Standard Chassis) Single Rear Wheel Type, Crew Cab, Chassis/Cab w/out bed, Minimum 159" inches**

**AASIS MATERIAL #10011643**

**ADDENDUM 26 STANDARD SPECIFICATIONS; PAGE 41**

**VENDOR: LANDERS FORD**

MFG/MODEL: FORD F350 \$19,811.10

ENGINE SIZE: 5.4L/V8

Approximate delivery 90 days A.R.O.

OPTIONS:

AO. Four wheel drive (4X4) with standard equipment and buyer's choice of options listed.  
add \$4600.00

CD. Engine: minimum of a 414 CID/V8 with a rear axle ratio suggested by manufacturer to maximize the vehicles highway performance and towing capabilities  
add \$600.00

GG. Dual rear wheels add \$1600.00

PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel. add \$385.00

TO. Without air conditioning (deduct)-\$650.00

ZO. Transmission: Four (4) speed automatic add \$1490.00

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**SPECIFICATION FOR VANS, CARRYALLS AND COMPACT UTILITY**

**ITEM #40: Type VCA - One (1) Ton Twelve (12) Passenger Van**  
**AASIS MATERIAL #10011649**  
**ADDENDUM 4 STANDARD SPECIFICATIONS; PAGE 45**  
**VENDOR: NORTH POINT FORD**

MFG/MODEL: FORD E350 \$18,775.00

ENGINE SIZE: 5.4L/V8

Approximate delivery 90 days A.R.O.

OPTIONS:

CC. Gasoline Engine: minimum of a 325 CID V8      add    \$INCLUDED

UO. Auxiliary transmission and engine oil cooler      add    \$INCLUDED

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STATE OF ARKANSAS  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
OFFICE OF STATE PROCUREMENT

**STANDARD SPECIFICATIONS FOR AUTOMOBILES AND STATION WAGONS**

1. SCOPE AND CLASSIFICATION:

- 1.1 Scope - To set forth the minimum acceptable standards in obtaining automobiles and station wagons in conjunction with this specification and the requirements of this state.
- 1.2 Classification - Vehicles covered herein shall be of the following types and options as specified in the Request for Quotation (RFQ).

TYPE ABA - Four (4) door subcompact sedan, see addendum 1, not on contract  
TYPE ACA - Four (4) door compact sedan, see addendum 2, page 24  
TYPE ADA - Four (4) door mid-size sedan, see addendum 3, see extension  
TYPE AEA - Four (4) door large sedan, see addendum 4, see extension  
TYPE SAA - Four (4) door compact station wagon, see addendum 5, not on contract  
TYPE SBA - Four (4) door mid-size station wagon, see addendum 6, page 25  
TYPE JAA - Four (4) door campus security compact sedan, see addendum 7, see extension  
TYPE KAA - Four (4) door mid-size police sedan, see addendum 8, see extension  
TYPE LAA - Four (4) door large police sedan, see addendum 9, page 26-27

2. APPLICABLE DOCUMENTS:

- 2.1 Reference to any standard(s), specification(s), amendment(s) and/or test method(s) shall be to the current issue(s) in effect on the date of the Request for Quotation (RFQ).
- 2.2 Interior volumes, vehicle size classification, and gasoline mileage shall conform to minimums shown in the latest edition of the Fuel Economy Guide published by the Environmental Protection Agency.

3. REQUIREMENTS:

- 3.1 All vehicles furnished to the State of Arkansas shall be new and delivered as specified in the Request for Quotation (RFQ). Vehicles shall be furnished with all interior, exterior trim and appointments listed by the manufacturer in printed specifications and literature as standard equipment. Vehicles shall also be equipped with any and all safety equipment required by the State of Arkansas and/or applicable Federal Regulations. Any upgrades and/or additional equipment necessitated by selection of any listed option by the ordering entity shall be included in the prices bid, and no additional charge shall be made by the vendor.

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3.2 Warranty - From date of delivery, each vehicle shall be accompanied by a warranty for a minimum of thirty six (36) months or thirty six thousand (36,000) miles, whichever comes first. Warranty shall certify that the vehicle is of good material and workmanship and that the replacement of any part or parts that fail under normal use within the designated period, free of negligence or accident, will be promptly repaired or replaced at NO cost to the agency, institution, or other public body that purchased the vehicle.

3.3 Specific Requirements - See addendum 1 through 9 for specific requirements appropriate to each type of vehicle listed herein.

4. SAMPLING, INSPECTION AND TEST PROCEDURES:

4.1 Responsibility for Inspection - Unless otherwise specified, the successful contractor will be responsible for performing all inspections required herein. The Office of State Procurement reserves the right to make any and all inspections deemed necessary to insure compliance with this specification.

4.2 Samples - After bid results are tabulated, the Office of State Procurement reserves the right to require samples of selected vehicles be made available for inspection and evaluation as required in the RFQ.

5. PREPARATION FOR DELIVERY:

5.1 Each vehicle shall be completely serviced, cleaned, and thoroughly inspected by the successful contractor just prior to delivery to the purchasing entity. No dealer advertisement shall be on any vehicle purchased by the State of Arkansas.

PREDELIVERY REQUIREMENTS:

- a. Complete lubrication.
- b. Fill crankcase with oil.
- c. Adjustment of engine to proper operating conditions.
- d. Inflate tires to proper pressure.
- e. Careful check to assure perfect operation of all mechanical features.
- f. Front end alignment and wheels balanced.
- g. Cleaning of vehicle, if necessary, and removal of all unnecessary tags, stickers, papers, etc. Window price sticker shall not be removed.
- h. No dealer's insignia shall be affixed to vehicle.
- i. A minimum 5 gallons of fuel in each vehicle.
- j. Delivery shall be during normal working hours, 8 A.M. to 4 P.M., Central Time, Monday through Friday.
- k. License plate holders installed, front and rear.

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6. NOTES:

- 6.1 Ordering - A state agency purchase order(s) and all necessary supporting documents will be sent to the AR Department of Finance and Administration, Office of Administrative Services.
- 6.2 Options - Purchasers shall select preferred options listed in addenda 1 through 9 and include the following information in their procurement request:
- a. Title, number, and date of this specification.
  - b. Title, and number of the addendum.
  - c. Numbers and descriptions of the options selected.
- 6.3 Exclusivity - This specification shall, until revised or rescinded by the Office of State Procurement, apply to each future purchase and/or contract of those commodities described herein.

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ADDENDUM 2: TYPE ACA- Four (4) Door Compact Sedan

A. Size Classification

A.1 Vehicle shall be classified in the latest edition of the U.S. Environmental Protection Agency's Fuel Economy Guide as either a compact or larger sedan.

B. Equipment

B.1 Standard equipment - Every vehicle shall be equipped with the following:

- a. Air conditioning: factory installed and tinted glass in all windows.
- b. Alternator: type recommended by manufacturer for vehicle as equipped.
- c. Antifreeze: serviced to -29°C (-20°F) or lower.
- d. Automatic speed control (may be dealer installed but of same manufacturer as vehicle) and tilt steering wheel.
- e. Automatic transmission: minimum of three (3) forward speeds and one (1) reverse.
- f. Battery: maintenance free, and type recommended by manufacturer for vehicle as equipped.
- g. Cooling system: Heavy duty, including heavy duty radiator, heavy duty fan, and factory installed coolant recovery system.
- h. Doors: minimum of four (4) side doors. Shall include body side molding.
- i. Engine: a gasoline fueled engine of the type recommended by manufacturer for vehicle as equipped.
- j. Floor mats: individual front and rear, color to coincide with interior.
- k. Inside hood latch control.
- l. License plate brackets: front and rear.
- m. Operator's manual.
- n. Paint: one (1) exterior color selected from manufacturer's standard list and specified by ordering entity.
- o. Power brakes: factory installed.
- p. Power steering: factory installed.
- q. Radio: factory installed in dash AM/FM.
- r. Rear seat: manufacturer's standard type for vehicle.
- s. Suspension: Type recommended by manufacturer for vehicle as equipped.
- t. Tires: four (4) radial, tubeless, tires of the size and load range recommend by vehicle manufacturer for automobile as equipped and one (1) mounted spare tire with wheel, either "space saver" or full size.
- u. Upholstery: manufacturer's standard materials and colors to coincide with exterior color chosen.



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ADDENDUM 6: TYPE SBA: Four (4) Door Mid-Size Station Wagon

A. Size Classification

A.1 Vehicle shall be classified in the latest edition of the U.S. Environmental Protection Agency's Fuel Economy Guide as either a mid-size or larger station wagon.

B. Equipment

B.1 Standard equipment - Every vehicle shall be equipped with the following:

- a. Air conditioning: factory installed and tinted glass in all windows.
- b. Alternator: type recommended by manufacturer for vehicle as equipped.
- c. Antifreeze: serviced to -29°C (-20°F) or lower.
- d. Automatic speed control (may be dealer installed, but of same manufacturer as vehicle) and tilt steering wheel.
- e. Automatic transmission: minimum of three (3) forward speeds and one (1) reverse.
- f. Battery: maintenance free, and type recommended by manufacturer for vehicle as equipped.
- g. Cooling system: Heavy duty, including heavy-duty radiator, heavy-duty fan, and factory installed coolant recovery system.
- h. Doors: minimum of four (4) side doors with a station wagon type rear opening. Shall include body side molding.
- i. Engine: a gasoline fueled 6 cylinder engine of the type recommended by manufacturer for vehicle as equipped.
- j. Floor mats: individual front and rear, color to coincide with interior.
- k. Inside hood latch control.
- l. License plate brackets: front and rear.
- m. Operator's manual.
- n. Paint: one (1) exterior color selected from manufacturer's list and specified by ordering entity.
- o. Power brakes: factory installed.
- p. Power steering: factory installed.
- q. Radio: factory installed in dash AM/FM.
- r. Rear seat: manufacturer's standard type for vehicle.
- s. Suspension: type recommended by manufacturer for vehicle as equipped.
- t. Tires: four (4) radial, tubeless, tires of the size and load range recommended by vehicle manufacturer for automobile as equipped and one (1) mounted spare tire with wheel, either "space saver" or full size.
- u. Upholstery: manufacturer's standard materials and colors to coincide with exterior color chosen.

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ADDENDUM 9: TYPE LAA: Four (4) Door Large Police Pursuit Sedan

A. Size Classification

A.1 Vehicle shall have a minimum of 110 cubic feet of passenger interior space volume and a minimum of 20 cubic feet of trunk/cargo volume. Interior volumes are the ones shown as large sedans in the latest Fuel Economy Guide published by the Environmental Protection Agency.

B. Equipment

B.1 Standard equipment - Every vehicle shall be equipped with the following:

- a. Air conditioning: factory installed and tinted glass in all windows.
- b. Alternator: heavy duty, minimum of 100 amperes.
- c. Anti-freeze: serviced to -29°C (-20°F) or lower.
- d. Automatic speed control (may be dealer installed, but of same manufacturer as vehicle) and tilt steering wheel.
- e. Automatic Transmission: minimum of three (3) forward speeds and one (1) reverse.
- f. Battery: maintenance free, type recommended by manufacturer for vehicle as equipped.
- g. Brakes: ABS type brake system and anti-slip rear axle.
- h. Cooling system: heavy duty, including heavy duty extra capacity radiator, heavy duty temperature controlled fan, and factory installed coolant recovery system.
- i. Disconnect door courtesy light switches.
- j. Drive axle: manufacturer to select axle ratio which will provide the best overall performance and the heaviest duty available.
- k. Electric controlled door locks.
- l. Engine: suitable for police pursuit work and capable of accelerating from 0 to 60 mph in a maximum of 14.5 seconds with a minimum top speed of 105 mph as shown in the latest Michigan Police Vehicle Test. Engine shall be 210 h.p. or larger equipped with dual exhaust (or single if large enough for proper elimination of pressure) and factory installed engine oil cooler.
- m. Engine compartment light.
- n. Floor mats: individual front and rear, color to coincide with interior.
- o. Gauge package: oil pressure, ammeter, and coolant temperature dial type only - warning lights unacceptable
- p. Glove box light.
- q. Heater: integral fresh air heater and defroster.
- r. Horns, dual.
- s. Inside hood latch control.
- t. License plate brackets; front and rear.
- v. Locks, door: single key locking system for each car with three keys per vehicle.
- w. Mirrors: rear view with remote control both sides. Non-glare, day-night inside.
- x. Operator's manual.
- y. Paint: one (1) exterior color selected from manufacturer's list and specified by the ordering entity.
- z. Police package: including all features listed in manufacturer's printed specifications and literature part of police equipment package.

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continue

ADDENDUM 9: TYPE LAA: Four (4) Door Large Police Pursuit Sedan

- aa. Power steering: firm feel power assisted steering gear with linkage & external oil cooler.
- bb. Power Windows.
- cc. Protective body side molding.
- dd. Quiet sound group (special noise deadening insulation).
- ee. Radio: factory installed in dash AM/FM.
- ff. Radio suppression: radio frequency interference suppression measures and devices shall be incorporated into the vehicle so that generated interference does not exceed the limits established in SAE standard J55, entitled "Measurement of Vehicle Radio Interference (30 to 40 megacycles)".
- gg. Rear Window Defrost.
- hh. Remote deck lid release, control on driver's side.
- ii. Seats: bucket front and rear bench.
- jj. Speedometer: 0 to 120 mph, certified calibrated within two (2) mph. Allowable instrument error to be  $\pm$  one (1) mph at all speeds between 10 and 100 mph.
- kk. Spotlight: factory installed, left side, not less than 5 inches with aircraft or halogen bulb.
- ll. Suspension: maximum handling package designed to limit body roll, allow flat cornering, limit dive on severe braking, limit squat on fast acceleration, and to provide optimum handling. Package shall include, at a minimum, extra control front and rear shock absorbers, extra heavy duty frame or frame member reinforcement on unit frame, with front and rear stabilizer bars.
- nn. Tires: P225 60 V/R x 16 tubeless, fabric body and belts. Pursuit radial. Tires must be certified by both the tire and auto manufacturer for police use to 120 mph sustained.
- oo. Wheels: heavy duty, 16 inch diameter with metal, full wheel covers.
- pp. Windshield wipers: intermittent type.
- qq. Upholstery: cloth, police duty, color to coordinate with exterior color. Dark colors and black unacceptable due to heat build-up.

B.2 Optional equipment - Purchasers may select the following:

- IO. Roof reinforcement for light bar installation.
- MO. Delete spotlight: spotlight may be deleted for credit.
- OO. Spotlight (additional, to be installed front passenger side).
- VI. Delete anti-slip rear axle.
- VM. Vinyl Floor Mats, Front & Rear
- VO. Delete ABS type brake system.
- VS. Vinyl Seats, Rear only
- WL. Full sized spare with tire to match others on vehicle
- ZI. Street Appearance Package: Chrome grill, side moldings, change police engine markings.

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STATE OF ARKANSAS  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
OFFICE OF STATE PROCUREMENT

**STANDARD SPECIFICATIONS FOR TRUCKS, ONE (1) TON AND LESS**

1. SCOPE AND CLASSIFICATION:

1.1 Scope - To set forth the minimum acceptable standards in obtaining trucks of (1) one ton or less capacity in conjunction with this specification and the states requirements.

1.2 Classification - Vehicles covered herein shall be of the following types and options as specified in the Request for Quotation (RFQ):

TYPE PAA - Compact Pickup Truck, see addendum 1, page 31

TYPE PAB - Compact Pickup Truck with Extended Cab, see addendum 2, page 32

TYPE PAD - Compact Truck, 4x4, Crew Cab, see addendum 2A, see extension

TYPE PBA - Full Size 1/2 Ton Pickup Truck, 6-Cylinder, see addendum 3, see extension

TYPE PBB - Full Size 1/2 Ton Pickup Truck, 6-Cylinder, with Extended Cab,  
see addendum 4, page 33

TYPE PBC - Full Size 1/2 Ton Pickup Truck, 6-Cylinder, with Extended Cab, 4 doors,  
see addendum 5, see extension

TYPE PGA - Full Size 1/2 Ton Pickup Truck, 8-Cylinder, see addendum 6, see extension

TYPE PGB - Full Size 1/2 Ton Pickup Truck, 8-Cylinder, with Extended Cab,  
see addendum 7, see extension

TYPE PGC - Full Size 1/2 Ton Pickup Truck, 8-Cylinder, with Extended Cab,  
4 doors, Long Bed, see addendum 8, see extension

TYPE PGD - 1/2 Ton Pickup (Heavy Duty) Long Bed, see addendum 9, see extension

TYPE PGE - 1/2 Ton Pickup (Heavy Duty) Long Bed, Extended Cab,  
see addendum 10, page 34

TYPE PGF - 1/2 Ton Pickup (Heavy Duty) Long Bed, Extended Cab, 4 Doors,  
see addendum 11, page 35

TYPE PCA - 4 x 4 1/2 Ton Pickup Truck, see addendum 12, see extension

TYPE PCB - 4 x 4 1/2 Ton Pickup Truck, Extended Cab, see addendum 13, see extension

TYPE PCC - 4 x 4 1/2 Ton Pickup Truck, Extended Cab, 4 Doors,  
see addendum 14, see extension

TYPE PJA - 3/4 Ton Pickup (Heavy Duty), see addendum 15, see extension

TYPE PJB - 3/4 Ton Pickup (Heavy Duty), Extended Cab, see addendum 16, page 36

TYPE PJC - 3/4 Ton Pickup (Heavy Duty), Extended Cab, 4 doors, Long Bed,  
see addendum 17, page 37

TYPE PJD - 3/4 Ton Pickup (Heavy Duty), Crew Cab, Four Full Doors, Short Bed,  
see addendum 18. page 38

TYPE PEA - 4 x 4 3/4 Ton Pickup Truck, see addendum 19, see extension

TYPE PEB - 4 x 4 3/4 Ton Pickup Truck, Extended Cab, see addendum 20, see extension

TYPE PEC - 4 x 4 3/4 Ton Pickup Truck, Extended Cab, 4 doors,  
see addendum 21, see extension

TYPE PED - 4 x 4 3/4 Ton Pickup Truck, Crew Cab, Four Full Doors, Short Bed,  
see addendum 22, page 39

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TYPE PKA - Full Size One (1) Ton Pickup Truck, Dually, see addendum 23, see extension  
TYPE PKB - Full Size One (1) Ton Pickup Truck, Dually, Extended Cab,  
see addendum 24, see extension  
TYPE PQA - One-Ton Truck (Standard Chassis) Cab/Chassis, see addendum 25, page 40  
TYPE PQB - One-Ton Truck (Standard Chassis) Cab/Chassis, Crew Cab,  
see addendum 26, page 41  
TYPE PRA - One-Ton Truck (Long Chassis) Cab/Chassis, with Dual Rear Wheels,  
see addendum 27, see extension  
TYPE PRB - One-Ton Truck (Long Chassis) Cab/Chassis, with Dual Rear Wheels,  
Crew Cab, see addendum 28, see extension

NOTE: Obtaining a cargo carrier other than those listed for a Type PQ or PR one-ton truck shall be the responsibility of the purchasing entity as an aftermarket option.

2. APPLICABLE DOCUMENTS:

- 2.1 Reference to any standard(s), specification(s), amendment(s), and/or test method(s) shall be to the current issue(s) in effect on the date of the Request for Quotation (RFQ).
- 2.2 Gasoline mileage shall conform to minimums shown in the latest edition of the Fuel Economy Guide published by the Environmental Protection Agency.

3. REQUIREMENTS:

- 3.1 All vehicles furnished to the State of Arkansas shall be new and delivered as specified within the Request for Quotation (RFQ). Vehicles shall be furnished with all interior, exterior trim and appointments listed by the manufacturer in printed specifications and literature as standard equipment. Vehicles shall also be equipped with any and all safety equipment required by the State of Arkansas and/or applicable Federal Regulations. Any upgrades and/or additional equipment necessitated by selection of any listed option by the ordering entity shall be included in the prices bid, and no additional charge shall be made by the vendor.
- 3.2 Warranty - From date of delivery, each vehicle shall be accompanied by a warranty for a minimum of thirty six (36) months or thirty six thousand (36,000) miles, whichever comes first. Warranty shall certify that the vehicle is of good material and workmanship and that the replacement of any part or parts that fail under normal use within the designated period, free of negligence or accident, will be promptly repaired or replaced at NO cost to the agency, institution, or other public body that purchased the vehicle.
- 3.3 Specific Requirements - See addendum 1 through 28 for specific requirements appropriate to each type of vehicle listed herein.

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4. SAMPLING, INSPECTION, AND TEST PROCEDURES:

- 4.1 Responsibility for inspection - Unless otherwise specified, the successful contractor will be responsible for performing all inspections required herein. The Office of State Procurement reserves the right to make any and all inspections deemed necessary to insure compliance with this specification.
- 4.2 Samples - after bid results are tabulated, the Office of State Procurement reserves the right to require samples of selected vehicles be made available for inspection and evaluation as required in the RFQ.

5. PREPARATION FOR DELIVERY:

- 5.1 Each vehicle shall be completely serviced, cleaned and thoroughly inspected by the successful contractor just prior to delivery to the purchasing entity. No dealer advertisement shall be on any vehicle purchased by the State of Arkansas.

PREDELIVERY REQUIREMENTS:

- a. Complete lubrication.
- b. Fill crankcase with oil.
- c. Adjustment of engine to proper operating conditions.
- d. Inflate tires to proper pressure.
- e. Careful check to assure perfect operation of all mechanical features.
- f. Front end alignment and wheels balanced.
- g. Cleaning of vehicle, if necessary, and removal of all unnecessary tags, stickers, papers, etc.
- Window price sticker shall not be removed
- h. No dealer's insignia shall be affixed to automobile.
- i. A minimum 5 gallons of fuel in each vehicle.
- j. Delivery shall be during normal working hours, 8 A.M. - 4 P.M. Monday - Friday.
- k. License plate holders installed, front and rear.

6. NOTES:

- 6.1 Ordering - State agency purchase order(s) and all necessary supporting documents will be forwarded to the Department of Finance and Administration, Office of Administrative Services.
- 6.2 Options - Purchaser shall select preferred options listed in addenda 1 through 28 and include the following information in their procurement request:
  - a. Title, number, and date of this specification.
  - b. Title, and number of addendum.
  - c. Numbers and descriptions of the options selected.
- 6.3 Exclusivity - This specification shall, until revised or rescinded by the Office of State Procurement, apply to each future purchase and/or contract for those commodities described herein.

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ADDENDUM 1: TYPE PAA: Compact Pickup Truck, 4-cylinder

A. Equipment:

A.1 Standard Equipment - Each long bed pickup truck shall be equipped as follows:

- a. Air conditioning: factory installed, and tinted glass.
- b. Alternator: type recommended by manufacturer for truck as equipped.
- c. Antifreeze: serviced to -29°C (-20°F) or lower.
- d. Battery: Maintenance free, type recommended by manufacturer for vehicle as equipped.
- e. Bumpers: standard front, heavy duty step type rear.
- g. Differential: limited slip, ratio as recommended by manufacturer.
- i. Engine: 4 cylinder gasoline engine of manufacturer's standard size for truck as equipped.
- m. License plate brackets: front and rear.
- n. Long wide pickup box.
- o. Mirrors: two (2) outside, low mount, right and left.
- p. Operator's manual.
- q. Paint: One (1) standard exterior color selected from manufacturer's list and specified by ordering entity.
- r. Power brakes: Factory installed.
- s. Power steering.
- t. Radio: factory installed in dash AM/FM.
- v. Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.
- x. Transmission: automatic, with a minimum of three (3) forward speeds and one (1) reverse.
- y. Upholstery: manufacturer's standard materials and colors to coincide with exterior color.

A.2 Optional equipment - Purchasers may select from the following:

- PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle).
- QI. Short Wide Pickup Box.
- TO. Without air conditioning.
- ZO. Transmission: manual, with a minimum of three (3) forward speeds and one (1) reverse.

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ADDENDUM 2: TYPE PAB: Compact Pickup Truck with Extended Cab

A. Equipment:

A.1 Standard Equipment - Each short bed pickup truck shall be equipped as follows:

- a. Air conditioning: factory installed, and tinted glass.
- b. Alternator: type recommended by manufacturer for truck as equipped.
- c. Antifreeze: serviced to -29°C (-20°F) or lower.
- d. Battery: Maintenance free, type recommended by manufacturer for vehicle as equipped.
- e. Bumpers: standard front, heavy-duty step type rear.
- g. Differential: limited slip, ratio as recommended by manufacturer.
- i. Engine: 6 cylinder gasoline engine of manufacturer's standard size for truck as equipped.
- m. License plate brackets: front and rear.
- n. Short wide pickup box.
- o. Mirrors: two (2) outside, low mount, right and left.
- p. Operator's manual.
- q. Paint: One (1) standard exterior color selected from manufacturer's list and specified by ordering entity.
- r. Power brakes: Factory installed.
- s. Power steering.
- t. Radio: factory installed in dash AM/FM.
- v. Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.
- x. Transmission: automatic, with a minimum of three (3) forward speeds and one (1) reverse.
- y. Upholstery: manufacturer's standard materials and colors to coincide with exterior color.
- z. Extended cab

A.2 Optional equipment - Purchasers may select from the following:

- PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle).
- QH. Long Wide Pickup Box.
- TO. Without air conditioning.
- ZO. Transmission: manual, with a minimum of three (3) forward speeds and one (1) reverse.



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ADDENDUM 4: TYPE PBB: Full Size One-Half (1/2) Ton Pickup Truck, 6-Cylinder,  
Extended Cab (Larger engine size not acceptable)

A. Equipment:

A.1 Standard equipment - Each short bed pickup truck shall be equipped as follows:

- a. Air conditioning: factory installed and tinted glass.
- b. Alternator: heavy duty, minimum 40 amperes.
- c. Antifreeze: serviced to -29°C (-20°F) or lower.
- d. Battery: maintenance free; type recommended by manufacturer for vehicle as equipped.
- e. Bumpers: standard front, heavy-duty step type rear.
- f. Cooling system: heavy-duty, including heavy-duty radiator, heavy-duty fan, and factory installed coolant recovery system.
- g. Differential: limited slip, ratio as recommended by manufacturer.
- i. Engine: 6 cylinder gasoline engine of the type recommended by manufacturer for vehicle as equipped. Larger engine size not acceptable.
- l. Inside hood latch control.
- m. License plate brackets: front and rear.
- n. Short wide pickup box.
- o. Mirrors: two (2) outside, low mount, right and left.
- p. Operator's manual.
- q. Paint: one (1) standard exterior color selected from manufacturer's list and specified by ordering entity.
- r. Power brakes: factory installed.
- s. Power steering.
- t. Radio: factory installed in dash AM/FM.
- v. Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.
- x. Transmission: automatic, with a minimum of three (3) forward speeds and one (1) reverse.
- y. Upholstery: manufacturer's standard materials and colors to coincide with exterior color.
- z. Extended Cab

A.2 Optional equipment - Purchasers may select from the following:

- PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) plus tilt steering wheel.
- TO. Without air conditioning.
- XO. Hitch, Class III, frame attached, 7500 lb or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included.
- ZO. Transmission: manual, with a minimum of three (3) forward speeds and one (1) reverse.

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ADDENDUM 10: TYPE PGE: One Half (1/2) Ton Pickup Truck Heavy Duty, Long Bed, Extended Cab, (3/4 ton standard duty) Minimum GVWR 7200 lbs.

A. Equipment:

- A.1 Standard equipment - Each long bed pickup truck shall be equipped as follows:
- a. Air conditioning: factory installed and tinted glass.
  - b. Alternator: heavy duty, type recommended by manufacturer for vehicle as equipped.
  - c. Antifreeze: serviced to -29°C (-20°F) or lower.
  - d. Battery: maintenance free, type recommended by manufacturer for vehicle as equipped.
  - e. Bumpers: standard front, heavy-duty step type rear.
  - f. Cooling system: heavy-duty, including heavy-duty radiator, heavy-duty fan, and factory installed coolant recovery system.
  - g. Differential: limited slip, ratio as recommended by manufacturer.
  - h. Engine: 8 cylinder, a minimum of 280 CID.
  - i. Inside hood latch control.
  - m. License plate brackets: front and rear.
  - n. Long wide pickup box.
  - o. Mirrors: two (2) outside, low mount, right and left.
  - p. Operator's manual.
  - q. Paint: one (1) standard exterior color selected from manufacturer's list and specified by ordering entity.
  - r. Power brakes: factory installed.
  - s. Power steering: factory installed.
  - t. Radio: factory installed in dash AM/FM.
  - u. Suspension: Type recommended by manufacturer for vehicle as equipped.
  - v. Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.
  - x. Transmission: automatic, with a minimum of three (3) forward speeds and one (1) reverse.
  - y. Upholstery: manufacturer's standard materials and color to coincide with exterior color.
  - z. Extended cab
  - xx. Payload package for heavy-duty use.
- A.2 Optional equipment - Purchasers may select from the following:
- PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel.
  - QI. Short wide pickup box.
  - TO. Without air conditioning.
  - UO. Transmission Oil coolers.
  - XO. Hitch, Class III, frame attached, 7500 lb or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included.
  - ZO. Transmission: manual, with a minimum of three (3) forward speeds and one (1) reverse.

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ADDENDUM 11: TYPE PGF: One Half Ton Heavy Duty Pickup Truck Long Bed, Extended Cab, Rear Seat, (3/4 ton standard duty) Four (4) Doors, Minimum 7200 lbs GVWR

A. Equipment:

- A.1 Standard equipment - Each long bed pickup truck shall be equipped as follows:
- a. Air conditioning: factory installed and tinted glass.
  - b. Alternator: heavy duty, type recommended by manufacturer for vehicle as equipped.
  - c. Antifreeze: serviced to -29°C (-20°F) or lower.
  - d. Battery: maintenance free, type recommended by manufacturer for vehicle as equipped.
  - e. Bumpers: standard front, heavy-duty step type rear.
  - f. Cooling system: heavy-duty, including heavy-duty radiator, heavy-duty fan, and factory installed coolant recovery system.
  - g. Differential: limited slip, ratio as recommended by manufacturer.
  - h. Engine: 8 cylinder, a minimum of 280 CID.
  - i. Inside hood latch control.
  - m. License plate brackets: front and rear.
  - n. Long wide pickup box.
  - o. Mirrors: two (2) outside, low mount, right and left.
  - p. Operator's manual.
  - q. Paint: one (1) standard exterior color selected from manufacturer's list and specified by ordering entity.
  - r. Power brakes: factory installed.
  - s. Power steering: factory installed.
  - t. Radio: factory installed in dash AM/FM.
  - u. Suspension: Type recommended by manufacturer for vehicle as equipped.
  - v. Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.
  - x. Transmission: automatic, with a minimum of three (3) forward speeds and one (1) reverse.
  - y. Upholstery: manufacturer's standard materials and color to coincide with exterior color.
  - z. Extended Cab, 4 Doors, Rear Seat
  - xx. Payload package for heavy-duty use.

A.2 Optional equipment - Purchasers may select from the following:

- GO. Carrier, spare wheel, side mount
- PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel.
- QI. Short wide pickup box.
- TO. Without air conditioning.
- UO. Transmission Oil coolers.
- XO. Hitch, Class III, frame attached, 7500 lb or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included.
- ZO. Transmission: manual, with a minimum of three (3) forward speeds and one (1) reverse.

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ADDENDUM 16: TYPE PJB: Three-Quarter (3/4) Ton Heavy Duty Pickup Truck,  
Extended Cab

A. Equipment:

A.1 Standard Equipment - Each long bed pickup truck shall be equipped as follows:

- a. Air Conditioning: factory installed and tinted glass.
- b. Alternator: heavy-duty, type recommended by manufacturer for vehicle as equipped.
- c. Antifreeze: serviced to -29°C (-20°F) or lower.
- d. Battery: maintenance free, type recommended by manufacturer for vehicle as equipped.
- e. Bumpers: standard front, heavy-duty step type rear.
- g. Differential: limited slip, ratio as recommended by manufacturer.
- h. GVWR: shall be 8600 or better.
- i. Engine: 8 cylinder, a minimum of 325 CID.
- l. Inside hood latch control.
- m. License plate brackets: front and rear.
- n. Long wide pickup box.
- o. Mirrors: two (2) outside, low mount, right and left.
- p. Operator's manual.
- q. Paint: one (1) standard exterior color selected from manufacturer's list and specified by ordering entity.
- r. Power brakes: factory installed.
- s. Power steering: factory installed.
- t. Radio: factory installed in dash AM/FM.
- u. Suspension: type recommended by manufacturer for vehicle as equipped.
- v. Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.
- w. Trailering package: to include an engine oil and transmission cooler.
- x. Transmission: heavy duty, automatic, with a minimum of three (3) forward speeds and one (1) reverse.
- y. Upholstery: manufacturer's standard materials and color to coincide with exterior color.
- z. Extended cab

A.2 Optional equipment - Purchasers may select from the following:

- CA. Diesel engine: a minimum of 190 HP with a rear axle ratio as recommended by manufacturer to maximize the vehicles highway performance and towing capabilities.
- BO. Differential with gear ratio designed for extra towing capability.
- PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel.
- QI. Short wide pickup box.
- XO. Hitch, Class III, frame attached, 7500 lb or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included.

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ADDENDUM 17: TYPE PJC - Three-Quarter (3/4) Ton Heavy Duty Pickup Truck, Long Bed  
Extended Cab, Rear Seat, Four (4) Doors

A. Equipment:

A.1 Standard Equipment - Each long bed pickup truck shall be equipped as follows:

- a. Air Conditioning: factory installed and tinted glass.
- b. Alternator: heavy-duty, type recommended by manufacturer for vehicle as equipped.
- c. Antifreeze: serviced to -29°C (-20°F) or lower.
- d. Battery: maintenance free, type recommended by manufacturer for vehicle as equipped.
- e. Bumpers: standard front, heavy-duty step type rear.
- g. Differential: limited slip, ratio as recommended by manufacturer.
- h. GVWR: shall be 8600 or better.
- i. Engine: 8 cylinder, a minimum of 325 CID.
- l. Inside hood latch control.
- m. License plate brackets: front and rear.
- n. Long wide pickup box.
- o. Mirrors: two (2) outside, low mount, right and left.
- p. Operator's manual.
- q. Paint: one (1) standard exterior color selected from manufacturer's list and specified by ordering entity.
- r. Power brakes: factory installed.
- s. Power steering: factory installed.
- t. Radio: factory installed in dash AM/FM.
- u. Suspension: type recommended by manufacturer for vehicle as equipped.
- v. Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.
- w. Trailering package: to include an external engine oil and transmission cooler.
- x. Transmission: heavy-duty, automatic, with a minimum of three (3) forward speeds and one (1) reverse.
- y. Upholstery: manufacturer's standard materials and color to coincide with exterior color.
- z. Extended Cab, Rear Seat, 4 Doors

A.2 Optional equipment - Purchasers may select from the following:

- CA. Diesel engine: a minimum of 190 HP with a rear axle ratio as recommended by manufacturer to maximize the vehicles highway performance and towing capabilities.
- BO. Differential with gear ratio designed for extra towing capability.
- PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel.
- QI. Short wide pickup box.
- XO. Hitch, Class III, frame attached, 7500 lb or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included.

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ADDENDUM 18: TYPE PJD - Three-Quarter (3/4) Ton Heavy Duty Pickup Truck Crew Cab,  
Long Bed, Full Size Rear Bench Seat, Four (4) Full Doors

A. Equipment:

A.1 Standard Equipment - Each long bed pickup truck shall be equipped as follows:

- a. Air Conditioning: factory installed and tinted glass.
- b. Alternator: heavy duty, type recommended by manufacturer for vehicle as equipped.
- c. Antifreeze: serviced to -29°C (-20°F) or lower.
- d. Battery: maintenance free, type recommended by manufacturer for vehicle as equipped.
- e. Bumpers: standard front, heavy-duty step type rear.
- g. Differential: limited slip, ratio as recommended by manufacturer.
- h. GVWR: shall be 8600 or better.
- i. Engine: 8 cylinder, a minimum of 325 CID.
- l. Inside hood latch control.
- m. License plate brackets: front and rear.
- n. Long wide pickup box.
- o. Mirrors: two (2) outside, low mount, right and left.
- p. Operator's manual.
- q. Paint: one (1) standard exterior color selected from manufacturer's list and specified by ordering entity.
- r. Power brakes: factory installed.
- s. Power steering: factory installed.
- t. Radio: factory installed in dash AM/FM.
- u. Suspension: type recommended by manufacturer for vehicle as equipped.
- v. Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.
- w. Trailering package: to include an engine oil and transmission cooler.
- x. Transmission: heavy duty, automatic, with a minimum of three (3) forward speeds and one (1) reverse.
- y. Upholstery: manufacturer's standard materials and color to coincide with exterior color.
- aa. Crew Cab, Four (4) full doors w/ Full Size Rear Bench Seat.

A.2 Optional equipment - Purchasers may select from the following:

- CA. Diesel engine: a minimum of 190 HP with a rear axle ratio as recommended by manufacturer to maximize the vehicles highway performance and towing capabilities.
- BO. Differential with gear ratio designed for extra towing capability.
- GO. Carrier: spare wheel, side mount.
- PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel.
- QI. Short pickup box.
- XO. Hitch, Class III, frame attached, 7500 lb or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included.

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ADDENDUM 22: TYPE PED - 4 x 4, Three-Quarter (3/4) Ton Heavy Duty Pickup Truck,  
Crew Cab, Rear Bench Seat, Four (4) Full Doors

A. Equipment:

A.1 Standard equipment - Each long bed pickup truck obtained by this specification shall have a minimum GVW of 8600 lbs and be equipped as follows:

- a. Air conditioning: factory installed and tinted glass.
- b. Alternator: heavy duty, minimum 60 amperes.
- c. Antifreeze: serviced to -29°C (-20°F) or lower.
- d. Battery: maintenance free, type recommended by manufacturer for vehicle as equipped.
- e. Bumpers: standard front, heavy-duty step type rear.
- f. Cooling system: heavy-duty, including heavy-duty radiator, heavy-duty fan, and factory installed coolant recovery system.
- g. Differential: limited slip, ratio as recommended by manufacturer.
- i. Engine: 8 cylinder, a minimum of 325 CID.
- j. Gauge: oil pressure.
- k. Hubs: automatic locking.
- l. Inside hood latch control.
- m. License plate brackets: front and rear.
- n. Long wide pickup box.
- o. Mirrors: two (2) outside, low mount, right and left.
- p. Operator's manual.
- q. Paint: one (1) standard exterior color selected from manufacturer's list and specified by ordering entity.
- r. Power brakes: factory installed.
- s. Power steering: factory installed.
- t. Radio: factory installed in dash AM/FM.
- u. Suspension: Type recommended by manufacturer for vehicle as equipped.
- v. Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.
- x. Transmission: automatic, with a minimum of three (3) forward speeds and one (1) reverse.
- y. Upholstery: manufacturer's standard materials and colors to coincide with exterior color.
- z. Crew Cab Four (4) Full Doors Rear Bench Seat

A.2 Optional equipment: Purchasers may select from the following:

- CA. Diesel engine: a minimum of 190 HP with a rear axle ratio as recommended by manufacturer to maximize the vehicles highway performance and towing capabilities.
- KO. Skid plate.
- PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel.
- QI. Short pickup box.
- TO. Without air conditioning.
- XO. Hitch, Class III, frame attached, 7500 lb or better towing capacity. Must be dealer or manufacturer installed. Insert bar and ball not included.
- ZO. Transmission: manual, with a minimum of three (3) forward speeds and one (1) reverse.

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ADDENDUM 25: TYPE PQA - One (1) Ton Truck Standard Chassis Single Rear Wheel Type Chassis/Cab (w/out bed), minimum of 135 inches

A. Equipment:

- A.1 Standard equipment - Chassis/cab shall be a minimum of one hundred thirty five (135) inches long and shall be equipped as follows:
- a. Air conditioning: factory installed.
  - b. Alternator: heavy duty. a minimum of 95 amperes.
  - c. Antifreeze: serviced to -29°C (-20°F) or lower.
  - d. Battery: maintenance free, type recommended by manufacturer for vehicle as equipped.
  - e. Bumpers: standard front.
  - f. Cooling system: heavy duty, including heavy duty radiator, heavy duty fan, and factory installed coolant recovery system.
  - g. Differential: limited slip, ratio as recommended by manufacturer for maximum use of cargo carrier selected.
  - i. Engine: minimum of a 325 CID with a rear axle ratio suggested by manufacturer to maximize the vehicles highway performance and towing capabilities.
  - j. Gauges: a minimum of engine temperature, fuel, oil pressure, speedometer, and voltmeter.
  - l. Inside hood latch control.
  - m. License plate brackets: front and rear.
  - o. Mirrors: two (2) outside, camper type - extended view.
  - p. Operator's manual.
  - q. Paint: one (1) standard exterior color selected from manufacturer's standard list and specified by ordering entity.
  - r. Power brakes: factory installed.
  - s. Power steering: factory installed.
  - t. Radio: factory installed AM/FM.
  - v. Tires and rims: five (5) steel wheels with all season steel belted radial tubeless black-walls as recommended by manufacturer for size and load range of vehicle as equipped.
  - x. Transmission: heavy duty five (5) speed manual with overdrive.
  - y. Upholstery: manufacturers standard materials and colors to coincide with exterior color chosen.
- A.2 Optional equipment - Purchaser's may select from the following:
- AO. Four wheel drive (4x4) (with standard equipment and buyers choice of options listed).
  - CD. Gasoline Engine: Min. 8 cylinder, a minimum of 414 CID with a rear axle ratio suggested by manufacturer to maximize the vehicles highway performance and towing capabilities.
  - PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel.
  - TO. Without air conditioning.
  - ZO. Transmission: four (4) speed automatic.



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ADDENDUM 26: TYPE PQB - One (1) Ton Truck Standard Chassis Single Rear Wheel Type, Crew Cab, Chassis/Cab (w/out bed), minimum of 159 inches

A. Equipment:

- A.1 Standard equipment - Chassis/cab shall be a minimum of one hundred fifty-nine (159) inches long and shall be equipped as follows:
- a. Air conditioning: factory installed.
  - b. Alternator: heavy duty. a minimum of 95 amperes.
  - c. Antifreeze: serviced to -29°C (-20°F) or lower.
  - d. Battery: maintenance free, type recommended by manufacturer for vehicle as equipped.
  - e. Bumpers: standard front.
  - f. Cooling system: heavy-duty, including heavy-duty radiator, heavy-duty fan, and factory installed coolant recovery system.
  - g. Differential: limited slip, ratio as recommended by manufacturer for maximum use of cargo carrier selected.
  - i. Engine: minimum of a 325 CID with a rear axle ratio suggested by manufacturer to maximize the vehicles highway performance and towing capabilities.
  - j. Gauges: a minimum of engine temperature, fuel, oil pressure, speedometer, and voltmeter.
  - l. Inside hood latch control.
  - m. License plate brackets: front and rear.
  - o. Mirrors: two (2) outside, camper type - extended view.
  - p. Operator's manual.
  - q. Paint: One (1) standard exterior color selected from manufacturer's standard list and specified by ordering entity.
  - r. Power brakes: factory installed.
  - s. Power steering: factory installed.
  - t. Radio: factory installed AM/FM.
  - v. Tires and rims: five (5) steel wheels with all season steel belted radial tubeless black-walls as recommended by manufacturer for size and load range of vehicle as equipped.
  - x. Transmission: heavy duty five (5) speed manual with overdrive.
  - y. Upholstery: manufacturers standard materials and colors to coincide with exterior color chosen.
  - z. Crew Cab, four full doors w/rear seat.
- A.2 Optional equipment - Purchaser's may select from the following:
- AO. Four wheel drive (4x4) (with standard equipment and buyers choice of options listed).
  - CD. Gasoline Engine: Min. 8 cylinder, a minimum of 414 CID with a rear axle ratio suggested by manufacturer to maximize the vehicles highway performance and towing capabilities.
  - PO. Automatic Speed Control (may be dealer installed but shall be from same manufacturer as vehicle) and tilt steering wheel.
  - TO. Without air conditioning.
  - ZO. Transmission: four (4) speed automatic.

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DEPARTMENT OF FINANCE AND ADMINISTRATION  
OFFICE OF STATE PROCUREMENT

**STANDARD SPECIFICATIONS FOR VANS, CARRYALLS AND UTILITY VEHICLES**

1. SCOPE AND CLASSIFICATION:

- 1.1 Scope - To set forth the minimum purchasing standards in obtaining vans and utility vehicles in conjunction with this specification and the states requirements.
- 1.2 Classification - Vehicles covered herein shall be of the following types and options as specified in the Request for Quotation (RFQ):

TYPE VAA - 1/2 ton utility van, see addendum 1, see extension  
TYPE VBA - 1/2 ton passenger van, 8 passenger, see addendum 2, see extension  
TYPE VGA - 3/4 ton passenger van, 8 passenger, see addendum 3, see extension  
TYPE VCA - 1 ton passenger van, 12 passenger, see addendum 4, page 45  
TYPE VDA - 1 ton passenger van, 15 passenger, see addendum 5, see extension  
TYPE VEA - Compact utility van, see addendum 6, see extension  
TYPE VFA - Compact passenger van, 7 passenger, see addendum 7, see extension  
TYPE PHA - Compact 2 WD Utility Vehicle, see addendum 8, see extension  
TYPE PFA - Compact 4 WD Utility Vehicle, see addendum 9, see extension  
TYPE PSA - Standard 2 WD Utility Vehicle, see addendum 10, see extension  
TYPE PSB - Standard 4 WD Utility Vehicle, see addendum 11, see extension  
TYPE PMA - Carryall, 8 passenger, see addendum 12, see extension

2. APPLICABLE DOCUMENTS:

- 2.1 Reference to any standard(s), specification(s), amendment(s), and/or test method(s) shall be to the current issue(s) in effect on the date of the Request for Quotation (RFQ).
- 2.2 Gasoline mileage shall conform to minimums shown in the latest edition of the Fuel Economy Guide published by the Environmental Protection Agency.

3. REQUIREMENTS:

- 3.1 All vehicles furnished to the State of Arkansas shall be new and delivered as specified within the Request for Quotation (RFQ). Vehicles shall be furnished with all interior, exterior trim and appointments listed by the manufacturer in printed specifications and literature as standard equipment. Vehicles shall also be equipped with any and all safety equipment required by the State of Arkansas and/or applicable Federal Regulations. Any upgrades and/or additional equipment necessitated by selection of any listed option by the ordering entity shall be included in the prices bid, and no additional charge shall be made by the vendor.

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3.2 Warranty - From date of delivery, each vehicle shall be accompanied by a warranty for a minimum of thirty six (36) months or thirty six thousand (36,000) miles, whichever comes first. Warranty shall certify that the vehicle is of good material and workmanship and that the replacement of any part or parts that fails under normal use within the designated period, free of negligence or accident, will be promptly repaired or replaced at NO cost to the agency, institution, or other public body that purchased the vehicle.

3.2 Specific Requirements - See addendum 1 through 11 for specific requirements appropriate to each type of vehicle listed herein.

4. SAMPLING, INSPECTION, AND TEST PROCEDURES:

4.1 Responsibility for inspection - Unless otherwise specified, the successful contractor will be responsible for performing all inspections required herein. The Office of State Procurement reserves the right to make any and all inspections deemed necessary to insure compliance with these specifications.

4.2 Samples - after bid results are tabulated, the Office of State Procurement reserves the right to require samples of selected vehicles for inspection and evaluation as required in the RFQ.

5. PREPARATION FOR DELIVERY:

5.1 Each vehicle shall be completely serviced, cleaned and thoroughly inspected by the successful contractor just prior to delivery to the purchasing entity. No dealer advertisement shall be on any vehicle purchased by the State of Arkansas.

PREDELIVERY REQUIREMENTS:

- a. Complete lubrication.
- b. Fill crankcase with oil.
- c. Adjustment of engine to proper operating conditions.
- d. Inflate tires to proper pressure.
- e. Careful check to assure perfect operation of all mechanical features.
- f. Front end alignment and wheels balanced.
- g. Cleaning of vehicle, if necessary, and removal of all unnecessary tags, stickers, papers, etc. Window price sticker shall not be removed.
- h. No dealer's insignia shall be affixed to automobile.
- i. A minimum 5 gallons of fuel in each vehicle.
- j. Delivery shall be during normal working hours, 8 A.M. - 4 P.M. Monday - Friday.
- k. License plate holder, front and rear.

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6. NOTES:

- 6.1 Ordering - State agency purchase order and all necessary supporting documents will be sent to the Department of Finance and Administration, Office of Administrative Services.
- 6.2 Options - Purchaser shall select preferred options listed in addenda 1 through 11 and include the following information in their procurement request:
- a. Title, number, and date of this specification.
  - b. Title, and number of addendum.
  - c. Numbers and descriptions of the options selected.
- 6.3 Exclusivity - This specification shall, until revised or rescinded by the Office of State Procurement, apply to each future purchase and/or contract for those commodities described herein.

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ADDENDUM 4: TYPE VCA: One (1) Ton Twelve (12) Passenger Van

A. Equipment:

A.1 Standard equipment - Each van shall be equipped with the following:

- a. Air conditioning with auxiliary rear unit, rear heating factory installed, and heavy-duty alternator.
- b. Alternator: minimum 60 amperes.
- c. Anti-freeze: services to -29°C (-20°F) or lower.
- d. Automatic speed control (may be dealer installed, but of same manufacturer as vehicle) with tilt steering wheel.
- e. Automatic transmission: minimum of three (3) forward speeds and one reverse.
- f. Battery: maintenance free, type recommended by manufacturer for vehicle as equipped.
- g. Bumpers: front and rear.
- h. Cooling system: heavy duty, including heavy-duty radiator, heavy-duty fan, and factory installed coolant recovery system.
- i. Differential: limited slip, ratio as recommended by manufacturer.
- j. Doors: two (2) front, right and left with cranked vertical opening windows, two (2) right side opposite opening, or one (1) right side sliding, and two (2) rear opposite opening.
- k. Engine: a gasoline fueled eight (8) cylinder engine of the type recommended by manufacturer for vehicle as equipped.
- l. Glass: tinted, all around combination.
- m. Inside hood latch control.
- n. Insulation: top, including full length headliner; sides, including trim panels, trim items may be dealer installed if equivalent in quality to standard type offered by manufacturer.
- o. License plate brackets: front and rear.
- p. Mirrors: two (2) outside, low mount, right and left.
- q. Operator's manual.
- r. Paint: one (1) exterior color selected from manufacturer's list and specified by ordering entity.
- s. Power brakes: factory installed.
- t. Power steering: factory installed.
- u. Radio: factory installed in dash AM/FM.
- v. Seats: two (2) front, driver and passenger, and three (3) rear passenger factory installed and removable, manufacturer's standard materials and colors to coincide with vehicles exterior color.
- w. Shock absorbers: Type recommended by manufacturer for vehicle as equipped.
- y. Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.

A-2 Optional Equipment: Purchasers may choose from the following:

- CC. Gasoline Engine: 8 cylinder, a minimum of a 325 CID.
- UO. Transmission oil coolers.

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TERM AWARD TERMS AND CONDITIONS

1. **GENERAL:** All terms and conditions stated in the invitation for bid govern this contract.
2. **PRICES:** Prices are firm and not subject to escalation, unless otherwise specified in the invitation for bid.
3. **DISCOUNTS:** All cash discounts offered will be taken if earned.
4. **TAXES:** Most state agencies must pay state sales tax. Before billing, the contractor should contact the ordering agency to find out if that agency must pay sales tax. Itemize state sales tax when applicable on invoices.
5. **BRAND NAME REFERENCES:** The contractor guarantees that the commodity delivered is the same as specified in the bid.
6. **GUARANTY:** All items delivered are to be newly manufactured, in first- class condition, latest model and design, including, where applicable, containers suitable for shipment and storage unless otherwise indicated in the bid invitation. The contractor guarantees that everything furnished hereunder will be free from defects in design, workmanship, and material; that if sold by drawing, sample or specification, it will conform thereto and will serve the function for which furnished. The contractor further guarantees that if the items furnished hereunder are to be installed by the contractor, such items will function properly when installed. The contractor also guarantees that all applicable laws have been complied with relating to construction, packaging, labeling, and registration. The contractor's obligations under this paragraph shall survive for a period of one year from the date of delivery, unless otherwise specified in the invitation for bid.
7. **AWARD:** This contract award does not authorize shipment. Shipment against this contract is authorized by the receipt of a purchase order from the ordering agency. A written purchase order mailed or otherwise furnished to the contractor results in a binding obligation without further action by either party.
8. **DELIVERY:** The term of the contract is shown on the face of the contract award. The contractor is required to supply the state's needs during this term. The number of days required to place the commodity in the receiving agency's designated location under normal conditions is also shown. Consistent failure to meet delivery without a valid reason may cause removal from the bidders' list or suspension of eligibility for award.
9. **BACK ORDERS OR DELAY IN DELIVERY:** Back orders or failure to deliver within the time required may be default of the contract. The contractor must give written notice to the Office of State Procurement and ordering agency of the reason and the expected delivery date. If the reason is not acceptable, the contractor is in default. The Office of State Procurement has the right to extend delivery if reasons appear valid. If the date is not acceptable, the agency may buy elsewhere.

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10. **DELIVERY REQUIREMENTS:** No substitutions or cancellations are permitted without written approval of the Office of State Procurement. Delivery shall be made during agency work hours only, 8:00 a.m. to 4:30 p.m., unless prior approval for other delivery has been obtained from the agency. Packing memoranda shall be enclosed with each shipment.
11. **STORAGE:** The ordering agency is responsible for storage if the contractor delivers within the time required and the agency cannot accept delivery.
12. **DEFAULT:** All commodities furnished will be subject to inspection and acceptance of the ordering agency after delivery. Default in promised delivery or failure to meet specifications authorizes the Office of State Procurement to cancel this contract or any portion of same and reasonably purchase commodities elsewhere and charge full increase, if any, in cost and handling to the defaulting contractor.
13. **VARIATION IN QUANTITY:** The state assumes no liability for commodities produced, processed or shipped in excess of the amount specified herein.
14. **INVOICING:** The contractor shall submit an original and two copies of an itemized invoice showing the bid number and purchase request number when itemized in the invitation for bid. Invoices must be sent to "Invoice to" point shown on the purchase order.
15. **STATE PROPERTY:** Any specifications, drawing, technical information, dies, cuts, negatives, positives, data or any other commodity furnished to the contractor hereunder or in contemplation hereof or developed by the contractor for the use hereunder shall remain property of the state, be kept confidential, be used only as expressly authorized, and be returned at the contractor's expense to the F.O.B. point, properly identifying what is being returned.
16. **ASSIGNMENT:** This contract is not assignable nor the duties hereunder delegable by either party without the written consent of the other party to the contract.
17. **OTHER REMEDIES:** In addition to the remedies outlined herein, the contractor and the state have the right to pursue any other remedy permitted by law or in equity.
18. **LACK OF FUNDS:** The state may cancel this contract to the extent funds are no longer legally available for expenditures under this contract. Any delivered but unpaid for goods will be returned in normal condition to the contractor by the state. If the state is unable to return the commodities in normal condition and there are no funds legally available to pay for the goods, the contractor may file a claim with the Arkansas Claims Commission. If the contractor has provided services and there are no longer funds legally available to pay for the services, the contractor may file a claim.
19. **QUANTITIES:** The state may order more or less than the estimated quantity in the invitation for bid.
20. **DISCLOSURE:** Failure to make any disclosure required by the Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.